

30 YEARS | RUN THE CITY ASB AUCKLAND MARATHON

TEAMS PROGRAM



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ASB AUCKLAND MARATHON TEAMS AND CORPORATE HOSPITALITY

BENEFITS OF ENTERING A TEAM

1. Bulk race pack collection

Teams of 20 or more can nominate one member to collect race packs from Athlete Check-in on behalf of the entire team.

This service **MUST** be requested by 26 September.

2. Pay via invoice

If you can convince your boss to shout the entry fees, or a percentage of them, then this is the option for you.

Invoices will be generated based on entries as at 10 September, 5pm, if not requested sooner.

3. Team name on bib

That way Aucklanders will know which workplace has the most fun!

Team members **MUST** have registered by midnight, 26 September to have their team name printed.

KEY DATES AND TIMES

Invoices generated	5pm, Friday 10 September
Payment due	Within 30 days of receiving invoice
Team Name on Bib	midnight, Sunday 26 September
Bulk Bib Collection Request	midnight, Sunday 26 September
Online Registrations Close	midnight, Thursday 28 October
Hospitality Sites Close	midnight, Sunday 3 October

TEAM PAYMENT OPTIONS

IF YOUR BOSS IS SHOUTING

The easiest way to pay for all your athletes.

Athletes enter without payment and the Team Captain will receive an invoice for the exact amount of entries, and additional purchases (if permitted), once all athletes are confirmed.

PROCESS

1. Email team-programs@ironman.com to register your interest and to request a discount code.

Ensure you include the following information:

- Specify if the Team Captain will be a participating or non-participating Team Captain (see page 4)
- Specify event costs you would like to cover.
Examples include entry fees only, entry fees and transport, only 11km etc.
Options include:

Transport	From \$9 NZD	Finishers Certificate	\$9 NZD
Official Event Merchandise	From \$55 NZD	FinisherPix Photo Packages	From \$21.85 NZD
Medal Engraving Tab	\$15 NZD	Charity Donations	\$5.87 NZD

2. The team will provide you with a discount code; time to [register!](#)

At Checkout, enter your discount code into the Coupon Code box and click apply.
The discounted price should be displayed.

3. Share your code, team name and team password with your team mates.

INVOICING TERMS

Invoices can be generated upon request or will be generated based on team registrations as at **5pm, Friday 10 September 2021 with 30 business day payment terms.**

Invoices can be paid by bank transfer or credit card. Teams paying by credit card must notify team-programs@ironman.com and arrange a phone appointment for processing within their 30 business day payment terms.

TEAM MEMBERS PAY INDIVIDUALLY

You're just here to manage the team, all team members will pay for themselves upon entry.

PROCESS

1. Register yourself [here](#) and create your team in the process.
Not participating? Follow the process for a non-participating team captain (see page 4).
2. Share your team's name and password with your teammates!

Please note: All individual entries for the Auckland Marathon – whether paid for by the Team Captain or the individual Team Member – will be administered in accordance with the [2021 ASB Auckland Marathon Entry Policies](#) and the [2021 ASB Auckland Marathon Athlete Waiver](#).

REGISTRATION PROCESS

PARTICIPATING TEAM CAPTAIN

Follow the normal registration process and create your team in the process.

1. Register [here](#)
2. Share your team name and password with your teammates!

NON-PARTICIPATING TEAM CAPTAIN

Not taking part in the fun run but still taking charge of a team? Not a problem!

1. Email team-programs@ironman.com to be set up as a Non-participating Team Captain with your details:
 - Team name
 - Team Captain contact number
 - Team password
 - Team Captain email address
 - Organisation name
 - Payment method – pay later
or team members pay individually
 - Team Captain name
2. The ASB Auckland Marathon team will be in touch when your team has been created.

BULK BIB COLLECTION

CONDITIONS

- For groups of 20+ ONLY.
- Must request the bulk bib collection service to team-programs@ironman.com by 11:59pm 26 September 2021.
- Will only include group members registered into your team by the 11:59pm 26 September 2021.
- If the athlete transfers their entry or distance post 11:59pm 26 September 2021 they will not be included in this collection service.
- Does not include any merchandise purchases.
- Does not include any additional purchases post 11:59pm 26 September 2021 (e.g. transport tickets).

PROCESS

1. Confirm use of the bulk bib collection service prior by email to team-programs@ironman.com to 11:59pm 26 September 2021.
2. A report of all athletes included in your collection (& any transport tickets) will be emailed to you the week following the 26 September 2021.
3. Must provide the contact details of 1 team member to collect on behalf of the group by 5:00pm 17 October 2021.
4. Bulk Bib Collection Briefing document sent on the 22 October 2021.

NOTE: Any group members registering or editing their registration after the closing time (26 September 2021) will need to take responsibility for the collection of their own race pack.

HOSPITALITY SITES

If you're running the ASB Auckland Marathon as a group or team (corporate, school, family or friends), booking a marquee at our Victoria Park finish line is a great way to recover, relax and celebrate your efforts together. Hospitality sites are a great way to bring the team together, increase morale, and cultivate camaraderie!

Please be aware that the nature of the Victoria Park Village space means that marquees are limited and we cannot guarantee they will remain available. We recommend that you book well in advance to avoid missing out.

[Book now!](#)

MARQUEE PACKAGES

Our packages have been specially designed to make your role as Team Captain as easy as possible with customisable options for teams of all sizes.

Whilst we have included a guide of approximately how many people these packages account for, this is only approximate and to be used as a guide when selecting packages. Once packages have been purchased, there will be the ability to add additional furniture items through your [MyEvents account](#).

	People	Marquee	Trestle Table (1.8m)	Round Table (1m)	Chairs	Cost
SMALL	15	6x3m	1	1	8	\$1200
MEDIUM	25	6x6m	2	2	15	\$1900
LARGE	50	6x12m	4	4	25	\$2800

NOTE: Prices are inclusive of all fees and taxes.

All our hospitality sites come with a marquee, picket fencing, signage for easy identification, trestle tables, round tables, and chairs.

All Team Captains will receive information regarding the specific location of their marquee during event week. We encourage captains to distribute this information, and the accompanying map to their athletes to ensure team members can easily locate their marquee upon arrival.

HOSPITALITY SITES

CATERING

It's not an afterparty without food! Aligning with our small, medium, and large marquee packages, our friends at EPICURE have comprehensive packages to take the stress out of catering for a group.

BBQ PACKAGES

SMALL: \$850 MEDIUM: \$1340 LARGE: \$2485

Inclusions:

- 1x BBQ, BBQ Tool Set, and Gas Bottle
- Beef and Vegetarian Patties
- Kransky, Beef, and Vegetarian Sausages
- Vitamin Salad (Beetroot, carrot, orange, lettuce, cabbage, chia, apple cider dressing)
- Tuna Pasta Salad
- Curried Potato Egg Salad
- Burger fillings
(Cos leaves, tomato slices, gherkins, beetroot)
- Burger buns
- Sandwich Bread
- Tomato Ketchup
- Margarine

Teams also have the ability to customise their catering orders and order each item individually based on the specific needs of their team.

All catering orders can be placed when purchasing marquee packages through your [MyEvents account](#).

ALCOHOLIC BEVERAGES

The ASB Auckland Marathon is **strictly NO BYO** as outlined in the hospitality terms and conditions.

These terms and conditions are agreed upon during the purchasing process of marquees and corporate hospitality sites

There will be a bar onsite for the purchase of alcoholic beverages.

Corporate hospitality site holders will be communicated with pre-event with instructions on how to purchase alcoholic beverages for their teams.

Please keep an eye out on your emails leading up to event time, for detailed instructions.

If you have any specific questions regarding the service and supply of alcohol, reach out to team-programs@ironman.com.