

RUN THE CITY

BARFOOT & THOMPSON &
AUCKLAND MARATHON

Presented by **asics**

HOW TO REGISTER A TEAM



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THOMPSON
**AUCKLAND
MARATHON**

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CREATE A NEW TEAM

CREATE A NEW TEAM

Select 'ENTER NOW'
on our event website

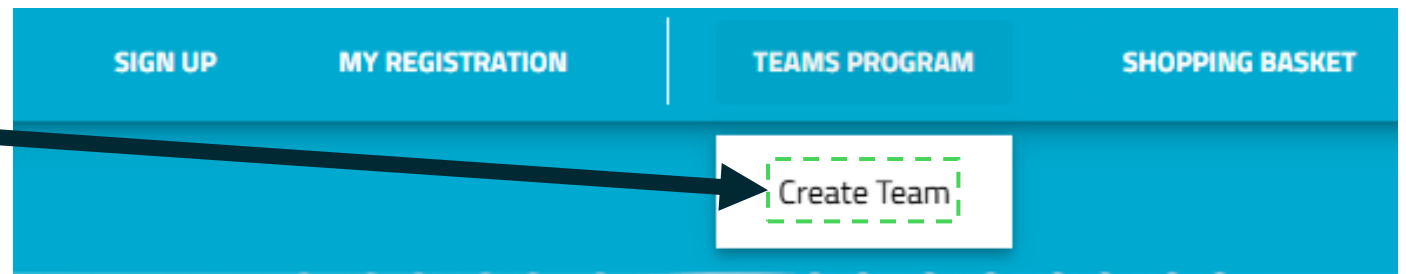


CREATE A NEW TEAM

Hover mouse over
'Teams Program' in top
right.



Select 'Create Team'



CREATE A NEW TEAM

Select your team package option.

Team Package *

Platinum Package

General Package

TEAM PACKAGES

Features	Platinum Package	General Package
Package Cost	\$375 NZD	No team creation fee
Invoice Pay Later	☒	
Couriered Race Bibs	☒	
Priority Access To Hospitality Sites	☒	
Teams Program Manual (How to Guide)	☒	
Free Team Member Withdrawal	☒	
Team Name on Race Bib	☒	
Team Creation	☒	
Fundraise for the Same Charity	☒	☒

CREATE A NEW TEAM

Once you select your team package option, type in your team name, choose your password and input the email address you'd like all team communications to go to.

Team Name *

Text required

Team Password *

Text required

Team Email *

Text required

CREATE A NEW TEAM

Choose to opt-in to support a charity for your team.

You'll have a team fundraising page automatically created on our fundraising platform Grassrootz.

All team members who join your team will be prompted to support the same charity. However, they can choose to opt-out and not fundraise.

Would you like to fundraise for one of our affiliated charities as a team? *

☒ Yes
☐ No

Search for a charity to support as a team *

GOLD AND SILVER SUPERSTAR CHARITIES

 STARSHIP	 GUT CANCER FOUNDATION
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BRONZE SUPERSTAR CHARITIES

 BOWEL CANCER NEW ZEALAND	 MENTAL HEALTH FOUNDATION OF NZ	 I AM HOPE
 CANCER SOCIETY	 MOVEMBER NZ	 CURE PARKINSON'S NZ
 MERCY HOSPICE		

CREATE A NEW TEAM

For platinum package only, please provide the best delivery address for your race bibs to be couriered in bulk

Please confirm the postal address where all team members who register by 14 September 2025 will have their race bibs couriered to.

You can log back into your Team Captain portal to update your address until 14 September 2025

Address 1

Address 2

Suburb *

Postcode/Zipcode *

Country *

Region *

CREATE A NEW TEAM

**For platinum package only,
please advise if you would like
to pay via Credit Card or Bank
Transfer**

IMPORTANT TO NOTE: This is
to only outline the payment
method when settling the
balance of your team member
total entry fees.

**This total is taken from the final
day for members to join which
is 19 September**

Invoice Billing Information

Invoices will be issued to all teams after September 19th, once all participants have been assigned to their respective teams. Team Captains will have the option to make payment via Electronic Funds Transfer (EFT) or by credit card through a secure online payment link.

How would you like to pay for your entries? *

- ☐ Electronic Funds Transfer (EFT)
- ☐ Credit Card

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MANAGE YOUR TEAM

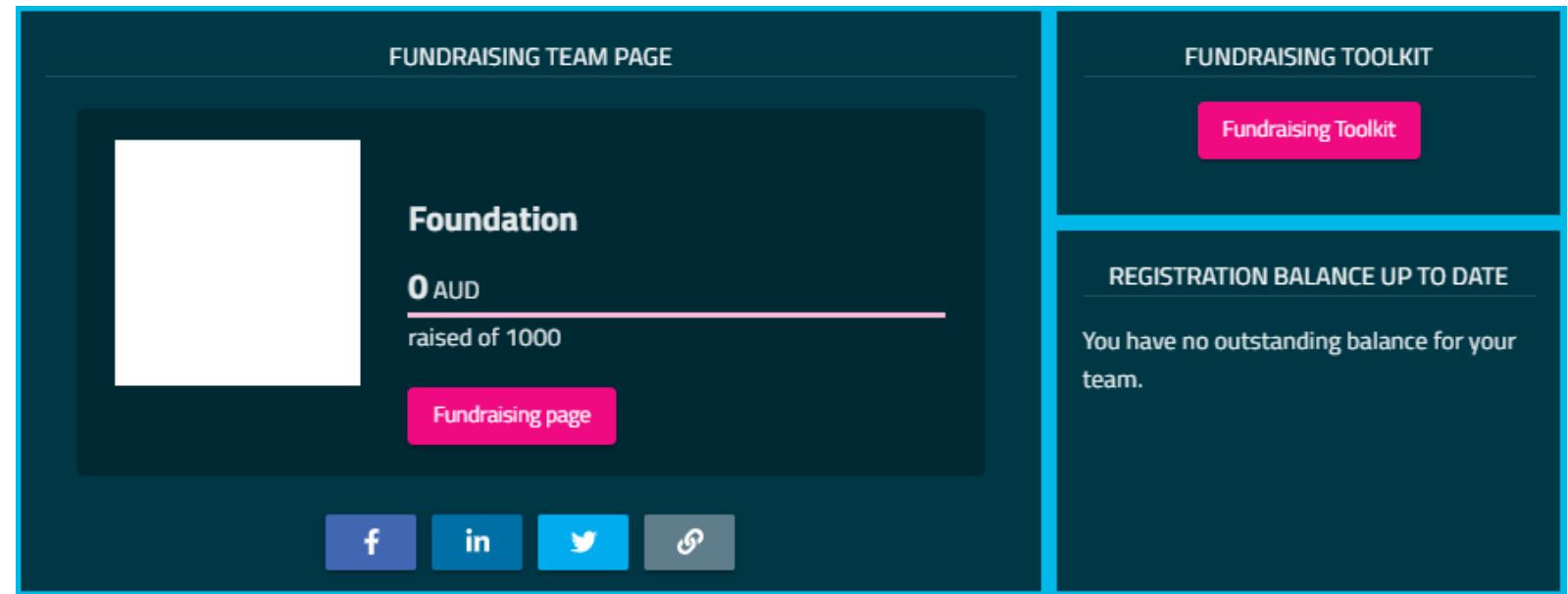
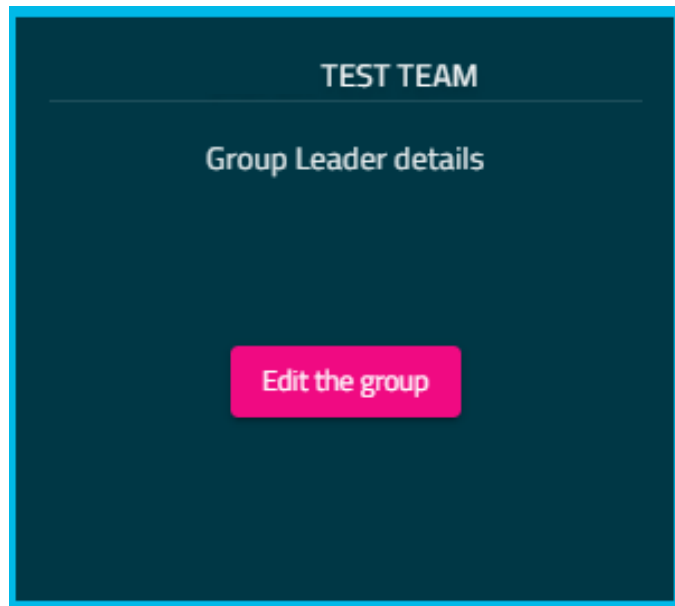
MANAGING YOUR TEAM

From your confirmation email scroll down to the button that reads 'Team Captain Dashboard'

Team Captain Dashboard

MANAGING YOUR TEAM

You'll be able to view all your team details such as general info, team fundraising page and your current team list.

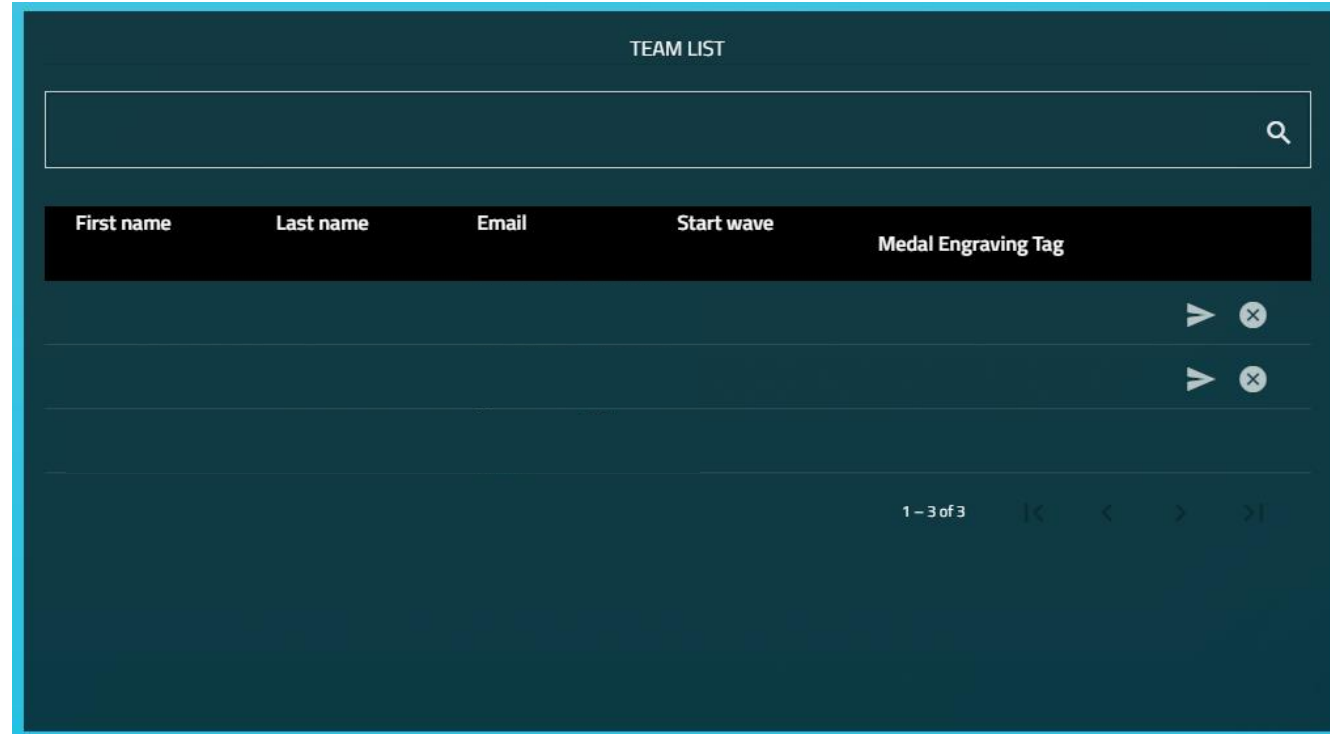


MANAGING YOUR TEAM

All confirmed team members will appear in a list similar to the screenshot on the right.

Here you can see participant data such as full name, email and start wave.

You also have the ability to remove someone from your team or re-send their confirmation email.



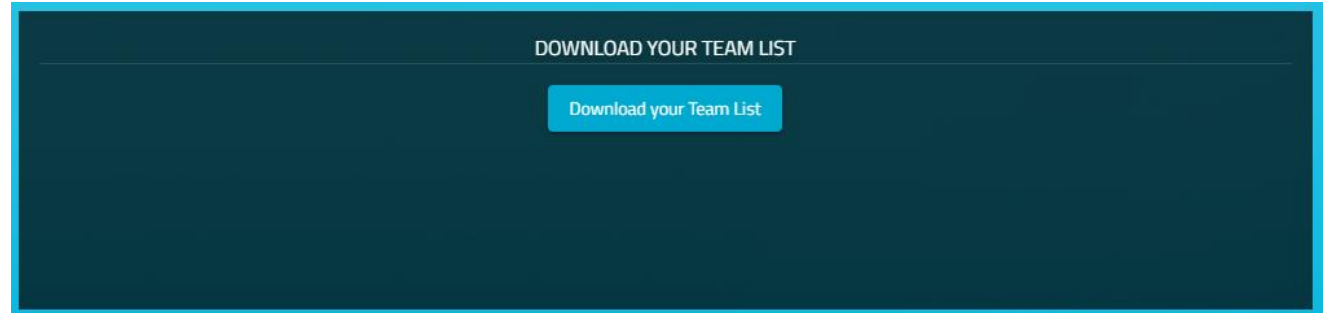
The screenshot shows a web interface titled "TEAM LIST". At the top is a search bar with a magnifying glass icon. Below it is a table with five columns: "First name", "Last name", "Email", "Start wave", and "Medal Engraving Tag". The table contains three rows of data, each with a right arrow and a close (X) icon in the "Medal Engraving Tag" column. At the bottom right, it says "1 - 3 of 3" followed by navigation arrows.

First name	Last name	Email	Start wave	Medal Engraving Tag
				> X
				> X

1 - 3 of 3 |< < > >|

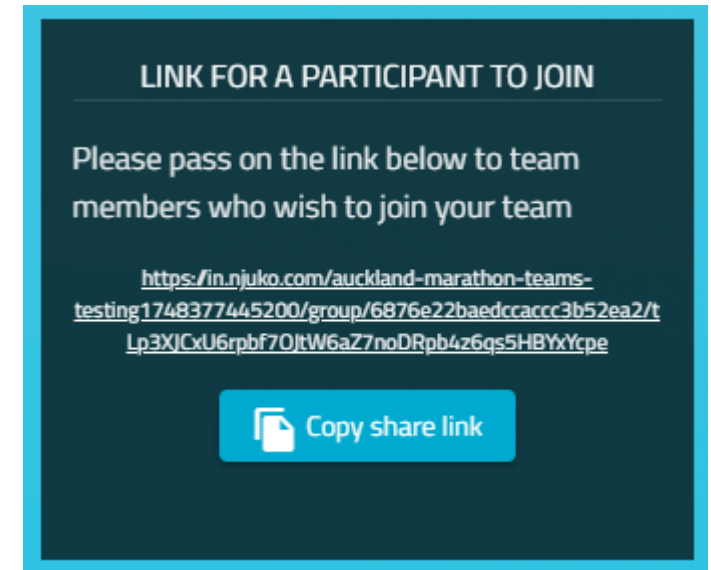
MANAGING YOUR TEAM

To see a **Member excel report** for all confirmed team members, click the button at the bottom of your dashboard that reads ‘Download your team list’.



MANAGING YOUR TEAM

Join team share link



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TEAM FUNDRAISING

SUPPORT A CHARITY

Any invitees joining your team will be prompted to support the same charity that was selected when initially creating the team*.

Once the registration is finalised, the team member will be added to the same corresponding fundraising team on Grassrootz.

For any fundraising page queries, please contact Grassrootz

support@grassrootz.com

**Athletes can choose to change their charity if they wish.*

Support a Cause You Care About

Make your Barfoot & Thompson Auckland Marathon experience more meaningful by fundraising for a cause that matters to you. Choose a charity below to support!



Gut Cancer Foundation

Our mission is to be the voice for all cancers of the digestive system, improving survival rates, quality of life and reducing the number of New Zealanders diagnosed with this group of cancers. We are motivated to give New Zealanders with gut cancers access to new treatments sooner and constantly support researchers to discover better ways to detect, diagnose and treat gut cancers. We want to ensure the causes and symptoms of gut cancers are better understood. Together we can support the brightest minds to accelerate the research, contribute to global advancements, educate and increase awareness, so we can make a profound and positive impact on the lives of those impacted by or at risk of gut cancers.

Do you want to create a fundraising page for this charity?

Yes ☐

Fundraising for this event is provided by [Grassrootz](#) and is a separate entity from the registration platform.

I understand and agree that I am choosing to fundraise for this event with Grassrootz. The registration platform will share my name, team (if applicable), email, address, phone number, and event information with Grassrootz for purposes of creating my Grassrootz account, facilitating my fundraising for this event, and for use in accordance with the Grassrootz [Terms and Conditions](#) and [Privacy Policy](#).

- If I already have a Grassrootz account, a fundraising page will be added to my existing account.
- If I do not already have a Grassrootz account, Grassrootz will email me to complete my account sign up.
- A fundraising page for this event will be automatically added to my Grassrootz account.
- Grassrootz and the charity I choose to fundraise for will receive my contact details and have my limited permission to contact me solely related to this transaction.

If you do not wish to fundraise for a charity at this event, please return to the previous page and do not select a charity.

☐ I agree to the terms and conditions



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RUNNER ALREADY REGISTERED

JOIN AN EXISTING TEAM - ALREADY REGISTERED

First log-into your participant dashboard. There is a direct link to your dashboard in your confirmation email.

Then select 'Teams Program' in the top corner.



JOIN AN EXISTING TEAM – ALREADY REGISTERED

Once you select 'Join a Team' you'll be required to search for your team name. Please double check spelling of the team name with the team captain.

Search bar to locate team name.

You'll be required to input the password here. Please double check all passwords as they are case sensitive.

Team name will appear here once searched.

The screenshot shows a web form for joining a team. At the top is a blue header with the 'RUN THE CITY' logo and 'BARFOOT & THOMPSON AUCKLAND MARATHON Presented by asics'. Below the header is a search bar with the placeholder text 'Search...'. To the right of the search bar is a blue 'Search' button. Below the search bar is a 'Group name' field containing the text 'THE IRONMAN GROUP'. To the right of this field is a blue '+ Create Team' button. Below the 'Group name' field is a 'Password' field with a toggle icon. To the right of the password field is a grey 'Join' button. Three black arrows point from text annotations to specific parts of the form: one from the top right to the search bar, one from the middle right to the password field, and one from the bottom left to the 'Group name' field.